

**IN THE COMMON PLEAS COURT OF MERCER COUNTY, OHIO  
DIVISION**

	:	Case No. _____
Plaintiff / First Petitioner	:	
vs.	:	<b>REQUEST FOR TRANSCRIPT [CM 26]</b>
	:	
Defendant / Second Petitioner	:	

I request that a transcript be prepared of the recorded hearing(s) before Judge/Magistrate \_\_\_\_\_ heard on the following date(s):

Mark the appropriate selection below. If no Original Transcript has been created, you **MUST** choose the Original and One Certified Copy selection. If the Original Transcript has already been created, you may choose the Additional Paper Copy or Additional Electronic Copy selection.

<b>MARK THE APPROPRIATE SELECTIONS:</b>	<b>TRANSCRIPT PAGE RATES:</b>
_____ Original** & One Certified Copy	\$4.20 per page
_____ Additional Paper Copy	\$2.10 per page
_____ Additional Electronic Copy	FREE
<small>**</small>	
<input type="checkbox"/> File the original with the Clerk of Court.	<input type="checkbox"/> The Court Reporter shall retain the original.

Signature	Printed Name
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Phone Number	Email Address
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**Please return this form to the Official Court Reporter.**

FOR INTERNAL USE ONLY:

	<u>Estimate</u>	<u>Actual</u>
Original Transcript: _____ Minutes @ _____ Pages @ \$4.20 =	\$ _____	\$ _____
Add'l Paper Copy: _____ Minutes @ _____ Pages @ \$2.10 =	\$ _____	\$ _____
Postage:                   \$ _____		
Estimate provided by: _____ on _____ (date).		

**Payment shall be made to the official court reporter.  
If a receipt is requested, please include a self-addressed, stamped envelope.**