

## Area 8 Workforce Development Board Planning Day

### Minutes

March 3, 2017, 7:30-9:30am

Location: Midwest Electric 06029 County Road 33A St. Marys, Ohio 45885

Board Attendees: Art Swan, Troy Suchland, Carol Knapke, Ellen Rager, Justin Blumhorst, Terri Gerlach, Matt Berry, Rick Turner, Julie Miller, Michelle Steinke, Jeanette Mattfield, (nonvoting)

Guests: Doug Spencer, Thad Lichtensteiger, Greg Homan, Margo Meyer Sherri Busse, Daily Standard Reporter.

1. Breakfast 7:15am
2. Introductions and Breakfast continues 7:30
3. Data Review from Home work- Handout
4. Current Mission acknowledgement

#### Area 8 Mission:

**To increase the employment, retention, earnings and occupational skills of our Job Seekers  
To assist Employers in finding and retaining qualified workers**

5. Board Challenges and Opportunities

The board considers these items and others in formulating goals and objectives:

Age of Workforce; Diversity of workforce (age, sex, race/ethnicity etc....); Local vs. incoming work force; Low unemployment; recruiting a qualified workforce; other

Responses were collected and formulated into the attached draft document.

6. Vision and Values

#### Area 8 Vision: NONE

Board developed three draft Visions statements to be reviewed and integrated for board approval by April 20<sup>th</sup>, 2017.

**Board Target Areas for Our Work** created for review see attached draft.

7. Establish 3-6 SMART goals from above  
document. Clean up language by staff see Draft
8. Actions to accomplish the goals? 3-6 SMART goals  
date. TBD with Partner institutions at a future

Board Draft Concepts for review at the April 20th meeting.

Assumptions: The strategic goals and action will be revisited quarterly by the WDB. The WDB will review the Pathway/Sector strategies annually to insure alignment with industry and changing economic forces.

9. Executive Session- Personnel, Policy, RFP's and Local Plan  
Into executive session at 9:30am exited at 9:45am.
  - a. Personnel no action

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10. Assigned Matt Kinkley and Richalene Kozumpiik to draft the local plan. Motion by Ellen Rager and Seconded by Julie Miller Motion carried.
11. Policy reviewed and approved the updated Procurement Policy, pending email and feedback March 6-9. Motion Suchland, seconded by Steinke. Motion carried.
12. Approved the posting of the Youth RFP pending email and feedback March 6-8. To be posted March 8<sup>th</sup> on the Area 8 Website. Motion Suchland, seconded by Steinke. Motion carried.
13. Approved the posting of the OMJ and career services RFP pending email and feedback March 6-10 to be posted March 13<sup>th</sup> on the Area 8 Website. Motion Suchland, seconded by Steinke. Motion carried.
14. Approved the draft local plan posting pending any final feedback from today's planning final draft feedback by March 15<sup>th</sup> to be posted March 17<sup>th</sup> on the Area 8 Website. Motion Miller, seconded by Steinke. Motion carried.
15. Future- Partner activities to be done? -Tabled
16. Future- How to measure partner activities? Tabled
17. Motion to adjourn by Suchland, seconded by Gerlach at 10:00 am motioned carried.

**Next Meeting      April 20<sup>th</sup>, 2017 Full Board 2:30pm at Auglaize County Administrative Building;  
Executive Committee Friday March 24<sup>th</sup>,2017 8:30 am Auglaize County Administrative Building**