

Executive Committee Minutes  
5/4/2017  
2:30pm  
Auglaize County Administration Building

Present: Art Swain, Michelle Steinke, Rob Radway

Excused: Julie Miller, Ellen Rager

Staff: Matt Kinkley

1. Minutes 4/20/17- **Motion** by Michelle Steinke to Accept the April 20<sup>th</sup> minutes; seconded by Rob Radway-Motion carried.
2. Area 8 Local Plan -**Motion** by Rob Radway to approve the Local Plan as updated after Public comment and authorize Art Swain and Matt Kinkley to sign and submit to Commissioners for their signature and then to the State of Ohio for final approval. Seconded by Michelle Steinke. Motion carried.
3. Youth RFP committee Ellen Rager and Matt Kinkley Recommendation that the WIOA Youth Services RFP be awarded to WOCAP pending finalization of a contract with the fiscal agent and assignment of Federal funds through the State of Ohio.  
**Motion to award** by Michelle Steinke; seconded by Rob Radway-Motion carried.
4. Ohio Means Job Center committee -Rob Radway, Ron Snider, and Matt Kinkley recommendation that the four OMJ and Adult Services applicants: The Department of Job and Family Services of Auglaize, Hardin, Mercer and Van Wert Counties be awarded said contract pending finalization of a contract with the fiscal agent and assignment of Federal funds through the State of Ohio. **Motion to award** by Michelle Steinke; seconded by Rob Radway-Motion carried.
5. Board Certification- Board was told verbally Julie Wirt on April 28<sup>th</sup> that the board is fully certified. Official Letter is pending arrival.
6. Projected state dollars as announced 1/18/17-Reviewed January 2017 projections for WIOA federal funding for Youth, Adult, and Dislocated funds for 2017-18.
7. Local OMJ/Youth Expenditures- Reviewed a letter from John Webber allowing for FY 15 underspend monies to be returned to the state and at that time the \$ will returned to the Area 8 Board for unrestricted WIOA spend. Board ask that the fiscal agent and board staff determine the next steps for this process.
8. April 20th board meeting follow-up- The executive committee reviewed the following items form the April 20th board meeting and made the following motions for approval.
  - a. Board Insurance- **Motion** by Michelle Steinke to recommend Burke Insurance as our Board Director Liability Insurance provider for \$1100.00 seconded by Rob Radway-Motion carried.

- b. WIOA spend-Reviewed the WIOA spend by County to date, and accepted the fiscal report of 4/17/2017 and the Area 8 Fiscal agent and Monitoring/Training Report.
  - c. Ohio Work Force Association (OWA)- **Motion by** Michelle Steinke to pay the 2016 \$2864.50 and 2017 \$2864.50 dues for the OWA seconded by Rob Radway-Motion carried.
  - d. Kinkley and Associates contract amendment: **Motion by** Rob Radway to approve an addendum to the contact with Kinkley and Associates Consulting Services LLC to increase compensation to \$41.66 per hour for 50 hours per month beginning April 2017 with additional compensation to be paid for 68 hrs. for February and March 2017 totaling \$2150. Seconded by Michelle Steinke -motioned carried.
9. Executive Committee Session – no session occurred
10. Other-NA

Motion to adjourn at 3:20pm by Rob Radway; seconded by Michelle Steinke Motioned carried

Next Meeting

Executive Committee

Thursday, June 8<sup>th</sup>, 2017

2:30pm

Full Board

Thursday, July 20<sup>th</sup>, 2017

2:30pm

\*Additional meeting may be set base on Required Board Action and/or Strategic Planning requirements