

Area 8 WDB Meeting Minutes

Thursday, July 20, 2017 2:30 PM – 4:00 PM

Auglaize County Administration Building

Assembly Hall

209 Blackhoof St., Wapakoneta, OH 45895

Present: Matt Kinkley, Art Swain, Rob Radway, Ray Barber, Jerry Mangen, Terri Garlock, Ellen Rager, Ron Snider, Jeanette Matfield, Rick Turner, Greg Meyer.

Absent: Janice Greishop, Alyssa Putnam, Bob Gillis,

Excused: Chris Carol, Dennis Hance, Troy Southland, Carol Knapke, and Ray Albayyari

1. Attendance

2. Introduction of new Members: Chris Carol, Walmart, Dennis Hance and Ray Albayyari-WSU-Lake Campus

3. Minutes, 4/20/17, 5/4/17 and 6/1/17 –An observation on the minutes by that motion you have addressed the Executive Committee’s work over the last 2 months. Bylaws say that this information needs to be reported to the full Board at its next scheduled full board meeting. There were ten items. See attachment A. **Motion to accept the May 4th minutes and approve the Attachment by Ron Snider; seconded by Ray Barber, and Motion carried.**

4. Budget Update: Over/Under report was presented by Anita Kramer as of June 2017 for each area and additional budget detail will follow as we get down to 2017 budget item on the agenda. It will show what funds are expiring. No one is over spending in the categories across the board and there will be details on the status of the budget coming up. Up to this point you have all gotten these documents each time there is a meeting and you look at them and say what does this really mean, how does this really work. We are working on a simplified version for the board.

5. Youth Updates: Youth Awards and Contracts, Mercer County JFS, WOCAP contracts were approved by the Executive Committee on 5/4/17 for . **Motion to Accept the Exec. Committee action/approval on this Rob Radway seconded by Ellen Rager motioned carried.**

6. OMJ Career Services Awards and Sub-Grant Agreements: Approved by the Executive Committee and awarded 5/4/17. **Motion to Accept the Exec. Committee action/approval on this Ron Snider seconded by Rick Turner motioned carried.**

7. Fiscal Agent Extension: Information Only: Mercer County Commissioners are the fiscal agent and each year annually the County makes the decision to hire the JFS or contract for the work of the fiscal agent.

8. Local Plan – State Approval: Recognition at the state level and an e-mail from Julie Worth and her staff that our local plan was approved and accepted. The next step will be to put that on the Web and then take the potential steps to do the work that is inside of it. At one point we were given \$10,000.00 to work on the local funding and we spent about \$1,200.00 of that originally set to expire June 30, 2017. As our plan was not approval until late in June we did not produce any documents that we as a board can share. The State made the decision to extend that pot of money to June 2018.

9. Rapid Response: Amy Freymuth, Director of Workforce Development and Self Sufficiency Programs. Amy works with the OMJ Center for Auglaize County and also the Director over the

Public Assistance Unit. There have been 1 plant closures in Wapakoneta, one is Gateway Packaging and the other was a mass layoff from General Aluminum. The plant closure (Gateway Packaging) was affecting 25 employees. Their layoff date was 6/15/17. Rapid Response was made aware of the closure in May of 2017 by Greg Meyers, Economic Development Director. The company did not produce the warn notice and had already made the decision to move out of State to Tennessee so it eliminated opportunity to talk with them about staying in Wapakoneta. With General Aluminum was different as we were not made aware of their mass layoff until after it happened. This affected 32 employees. Their layoff date was 05/11/17 and we were notified because we were doing an interview with a client in our Public Assistance Unit. The employer was very cooperative and they gave a listing of all employee's names and addresses that were affected. A letter was sent off to all of them and invited to come to the orientations that were set up for Gateway as they were so close in times.

- 10. WIOA Ohio Area * Sub grant:** was submitted and signed by the State of Ohio: Executive Committee. **Motion to Accept the Exec. Committee action/approval on this Rick Turner seconded by Jerry Mangen motioned carried.**
- 11. Funding 2017:** Handouts were provided with spreadsheets. Explanation was made on how to read the spreadsheets. Funds must be used totally by June 30, 2018. There is a dollar figure that comes to approximately \$250,000.00 between all. The State is sending communication that they want it said that that figure is accurate. Anita has been working with Ron Webber state fiscal office to make sure that is the lapsing figures are correct. Once we come to this agreement, 1. we will need acknowledgment from the Board that they are giving the authority to Matt and Anita or Art to approve that communication that would accept whatever the dollar figure is. Those dollars come back to the Board as discretionary funds. Which means that they are not targeted to dollars. The dollars can be used in a broader sense. Matt would like to finalize what the dollar figure is and validate to agree and accept that from the State so the money can be received. **Art Swain Motioned that the Director and Fiscal Agent bring to the Exec. Board the figure for approval. Second by Ron Snider Motion approved.**
- 12. Budget-review and draft for approval- Budget for Approval:** The budget includes dues and subscriptions, insurance, miscellaneous, payroll for the Director, payroll for the Fiscal Agent and a variety of office supplies. These are monies that need to be used by June 30, 2018. Then we have done the same thing for 2019 for the programs and for the Administration. What you have is a budget for 2017-2018, a budget for 2018-2019 for acknowledgement and acceptance and then the idea that we would report this way on a quarterly basis. It is a unique situation to have three budgets operating at one time. **Motion to approve by Ellen Rager, second by Rick Turner, Motion approved.**
- 13. Goals and Objectives:** a Planning meeting occurred on June 29, 2017 with a total of 22 individuals that included Board members, Community members and WDB Partners. The collaborators came together and looked at each one of the goals from our March 4 planning event and said that we need to create action steps for them. Identify what are priorities. The priorities are in your packet. The priorities are in yellow and underneath of that is the action goals to accomplish them. The cost right now would be about \$130,000.00. We need to have WIOA experts in each county. The responsibility of the Board is to have clear pathways inside of our counties. Different objectives were discussed from working with economic leaders, WIOA experts in each county, establishing education and career pathways. Create a K-16 curriculum,

grow our image through social media, possibly hire a grand writer, identifying a multi age workforce and training for individuals. **Motion to accept said recommendations by Terri Garlock, Second Ron Snider, Motion Carried.**

- 14. Board Updates:** This is Rick Turner last meeting representing the ABLE program since left Apollo and is taking on his new role as Superintendent of Vantage Career center. Bylaws state we need an Able board member. Rick does not meet that criteria. He has offered his expertise and desire to continue with the Board if we have an opportunity. We must review that. Judy Wells is open to taking the ABLE seat and having delegates and we are reviewing the bylaws now to see if a delegate from inside of Apollo is allowable. Received a resignation email from Alyssa Putnam of Van Wert County.
- 15. Status of MOU:** We are down to two signatures. One is Path Stones and OOD.
- 16. Policy:** Would like to have approval on Workforce Experience for Youth. This policy acknowledges that you can have paid and unpaid work experiences within WIOA that you can give incentives. Incentives would be a maximum of \$500.00 per year. **Motion to approve Rick Turner, seconded by Ellen Rager, Motion accepted.**
- 17. County client Services Counts:** Information was included in packet. There have been around 150-200 consistently over a quarter period by county.
- 18. Board Executive Committee Selection Process:** Every 2 years the board elects its Executive Committee. This will be placed in the October 20th board meeting agenda.
- 19. Other:** Pax's Machine last year asked for support from the State of Ohio for training dollars. They have been successful with utilizing those dollars and they have asked to reapply for additional funding. Basically, they are looking to train 13 individuals in two categories, Tool and Die and Maintenance and they are looking to invest about \$548,000.00 themselves into that overall request. They are requesting about \$221,000.00. We asked for about 10% administrative costs. **Motion to accept Rick Turner, Second, Ray Barber Motion Accepted.**
- 20. Motion to close the meeting Ray Barber seconded by Jerry Mangen motioned carried.**

Next Meeting

Executive Committee

Thursday, September 14th, 2017

2:30pm

Full Board

Thursday, October 19th, 2017

2:30pm