

Executive Committee Meeting Minutes  
8/8/2017 Tuesday  
2:30pm  
Auglaize County Administration Building

Present: Art Swain, Ellen Rager and Michelle Steinke  
Excused: Rob Radway

Agenda

1. June 30, 2017 funding period -The Executive Committee reviewed the June 30<sup>th</sup> lapsing funds estimated to be as high as \$247,355.18 per Ron Webber, State- Office of Workforce Development Budget Coordinator. The Committee reviewed the draft lapsed amount, target areas for spend and priority funding items, and determination that the exact amount of the lapsing dollars will not be known until September 30, 2017 as that is when the fiscal year 2017 books officially close. The state has recommended that they provide us \$100,000 of the projected amount as a starting spot for the lapse spend plan. **Motion by Ellen Rager that we accept the Lapse budget \$ from the state starting with the \$100,000 and upon finalization of the exact amount share those figures with the board and that the concepts for spend be approved pending adjustments as we progress on the conversations with OMJ Directors and the state. Seconded by Art Swain. Motion carried.**

2. Budget approval for WOCAP, Mercer JFS for youth and each OMJ Center  
Reviewed the Draft Youth and, Adult, Dislocated budget figures that include some Lapsing dollars spend for youth. **Motion by Art swain to Approved that these figures be used for the contract addendum for years July 1 2017-June 30, 2018 ad July 1, 2018 to June 30<sup>th</sup>, 2019. Seconded by Michelle Steinke Motion Carried.**

3. MOU update- Signatures have been received by OOD and PathStones- state final approval pending.

4. Policy-Reviewed the Policy 101 State Policy designation and Policy 500 WIOA Participant Eligibility **Motion by Art Swaine to approve both policies, seconded by Michelle Steinke motion carried.**

Reviewed the Procurement Policy 100 and anticipate some adjustments in the future.

5. Director contract- Committee reviewed the current Director contract and addendum. **Motion by Art Swaine to approve a contract extension through September 30, 2018 with formal details to be approved at the next meeting, seconded by Michelle Steinke motion carried.**

6. Executive session - personnel contract – no executive session occurred.

7. Youth monitoring – Reviewed the CCMEP/WIOA youth Monitoring report by Dennis McKay and Staff for Auglaize, Hardin and Van Wert counties. **Motion by Art Swain to accept the reports as written and request a follow up by each county by September 15<sup>th</sup> on the recommendations included I the report and how each county will look to implement. Seconded by Michelle Steinke. Motion Carried.**

