

Minutes: Area 8 WDB Quarterly Board Meeting

**Thursday Oct. 19th, 2017 2:30 pm-4:00pm
Auglaize County Administrative Building
Assembly Hall
209 Blackhoof St. Wapakoneta, Ohio 45885**

1. Attendance-Art Swain, Rob Radway (phone), Justin Blumhorst, Jerry Mangen, Ron Snider, Ray Barber, Carol Knapke, Judy Wells, Ellen Rager, Dennis Hance, Troy Suchland,

Excused: Chris Carol, Terri Gerlach

2. Introductions of new members: Dennis Hance, and Judy Wells
3. Minutes- Full Board July 20, 2017, Exec. Comm. August 8, 2017 and Sept. 14th, 2017 Motion by Ray Barber seconded by Ron Snider to approved the July 20, 2017, August 8, 2017 and Sept. 14th, 2017 minutes. Motioned Carried. Motion by Ray Barber seconded by Ron Snider to approved the summary document of all motions from the 8/8/17 and 9/14/17 respectively motion carried.
4. Budget update- Fiscal Agent report -Anita Kremer provided the fiscal update on 2017-18 and 2018-19 Administrative budget and the 2017-18 and 2018-19 county based budgets. Motion by Ray Barber and second by Ron Snider Motion carried.
5. Youth update – WOCAP and Mercer County -Mercer County JFS reporter ten CCMEP clients of which 2 are active and WOCAP summarized youth services for 92 CCMEP clients for three counties as of Sept. 2017 for this program year. Reports were accepted by the board.
6. WIOA OHIO AREA 8 County Sub grant amendments update – All county agreements are in place.
7. Board membership update-updated board list was provided in the packet and the board acknowledged that we need a member from Van Wert County ideally in Manufacturing or Business area. This will be discussed on the Van Wert follow-up certification visit with Director Drake and Board Member Rager.
8. County Client Services Counts- The board reviewed the documentation from the packet and inquired on how our numbers compared with other Areas our size. Further detail will be provided at the next full board meeting.
9. Goals and Objectives-from the June 29th meeting were reviewed- Action Steps linked to the Local plan and the Lapse Spend were reviewed. -All Goals and Lapse spend \$ assignments are connected.
10. Lapse funds plans and requests-Reviewed Mercer, Auglaize and Hardin’s lapse spend plan for the discretionary funds which had been reviewed and approved by the State of Ohio, Ron Webber. Motion to approve Justin Blumhorst and seconded by Carol Knapke motion carried.
11. Associate Site certification -update Nov. 1, 2017 Policy 16-11-Direcor Kinkley reported site certification visits have occurred and each of the three counties Auglaize, Hardin and Van Wert are addressing any shortfalls at his time. It is likely that we will ask for an extension of submission as Auglaize county has a new site since it was first reviewed in 2004 and

may requires some light construction work while Van Wert and Hardin are more challenged by updates needed in computer software.

12. County Plans -CCMEP -10-1-17 Signature approval -extension-Director reported that all CCMEP plans have been given an extension until 12/31/17. Three counties are in the submission process now or have submitted; one is spending.
13. Voting- Executive Committee membership – Board did a closed ballot vote for a mercer County Board member to be on the Executive committee. Carol Knapke, Chris Carrol, Jerry Mangen, and Janice Griesop were eligible. Carol Knapke was elected.
14. Youth Monitoring – Mercer 9/7/17- Monitoring was done and the report is under completion.
15. Library engagement -Oct. 26, 2017 – Update on the required MOU with the local Area 8 and our Library partners meeting set for 10/26/17 at 10:30am at the Wapakoneta Library.
16. Auglaize County OMJ site -Update as of today no acceptable bids were received by the Auglaize County Commissioners for the Auglaize Acres facility. A rebid is expected. Commissioners believe that the new owners may be willing to continue to rent space to the OMJ and WOCAP.
17. WDB Area 8 Calendar 2018 -Update calendar was provided for the 2018 calendar year. Ellen Rager motion to accept and was seconded by Jerry Mangen motioned carried.
18. EEO Officers and Hearing Officer/s- Reviewed the current policy and confirmed that the Director cannot be the EEO officer for each county nor the hearing officer.
19. Executive Session for Personnel/contracts – Jerry Mangen motion to go into executive session seconded by Ron Snider motioned carried at 3:40pm. Jerry Mangen motioned to come out of executive session at 4pm seconded by Art Swain motioned carried.
20. Motion by Jud Wells seconded by Ron Snider to give the Executive Committee the authority to finalize the Directors contract motion carried.
21. Other

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| Executive Committee | Thursday, December 14 th , 2017 | 2:30pm |
| Full Board | Thursday, January 18 th , 2018 | 2:30pm |
| Executive Committee | Thursday, February 8 th , 2018 | 2:30pm |

*Additional meeting may be set base on Required Board Action and/or Strategic Planning requirements.

Approved 12/14/17