

Area 8 Workforce Development Board
Full Board Meeting Minutes
6/21/2018

Attendance: Art Swain, Rob Radway, Ray Barber, Carol Jones, Troy Suchland, Michelle Steinke, Judy Wells, Jeremy Knisley, Ellen Rager,

Excused: Justin Blumhorst, Ron Snider, Greg Myer, Terri Gerlach, Carol Knapke

Not Present: Janice Grieshop, Bob Gillis, Jerry Mangen, Chris Carol

Agenda:

1. Board Member updates – We will be working with United Steel Workers to review for their board seat as well as the Van Wert County opening.
2. Minutes 5/17/18, attached for approval -**Motion to approved the minutes Judy Wells, seconded by Troy Suchland, motion Carried.**
3. Budget- Anita Kremer provided Area 8 Fiscal report including accrual, obligations and remaining balance should both be met.
 - a. Youth-Anita Kremer reviewed youth spend to date.
 - b. Lapse- Anita Kremer reviewed lapse spend to date.
 - c. Overall- Anita Kremer reviewed the full Area 8 spend to date.
 - d. 2019-projected; Anita Kremer reviewed state received projected budget for 2019 just over \$633,000 a 23% increase.
 - e. MOU Costs-Areas Schedule of Expenditures-Director Kinkley reported no changes in the MOU required as of this date; all adjustments will be processed inside of the counties specifically Van Wert JFS will take on the costs portion previously managed by WOCAP in Van Wert due to the youth provider change.
 - f. IWT maximum allowable region spend by county for July1, 2018-June 30, 2019-Anita Kremer reported she estimates the maximum IWT spend can be at approximately \$110,000.
Motion to approved the budget report Rob Radway, seconded by Judy Wells, motion Carried.
4. Subsequent designation of local workforce development areas-The board reviewed the memo from Ron Weber dated May 18, 2018. **Motion to maintain our current board area designation by Carol Jones Seconded by Michell Steinke motion carried.**
5. Jobs Ohio Contract for discussion and follow-up
 - a. Guest Jobs Ohio-Brent Maurer, Lucius Plant
Presentation by Brent Maurer, Lucius Plant and Evan Kelly form Jobs Ohio potential agreement with Area 8 and its partner counties. Jobs Ohio will update the agreement and forward o the Director for review and approval by the board. Rob Radway noted that counties may like their local counsel to review. The board will take this matter under advisement at their next meeting.
6. CCMEP Update/extension-**Motion to allow Art Swain to sign final CCMEP plans to be submitted by each county before June 30, 2018. by Rob Radway seconded by Judy Wells motion carried.**
7. Pathway book Printing- Career Pathways books were distributed for members to review and discuss at future meetings.

8. National conference updates -Rob Radway reviewed the conference that he attended put on by Jobs for the Future. He cited Automation, apprenticeships, industry-based apprenticeships and diversity in the work force as keys to the future.
9. OWA Invoice-Motion to approve the OWA invoice by Troy Suchland seconded by Michelle Steinke motion carried.
10. MOU AREA 8 -ODJFS Letter-Reviewed the May 31, 2018 letter from Ryan Thompson of ODJFS on MOU commitments through June 30, 2019; no changes at this time but possible in the future.
11. Monitoring Update – The director reviewed a June 15th meeting with the OMJ staff to review recommendations from the monitoring provided by Robert Haas. Several positive actions came from the meeting.
12. Policy Review: Poverty Line and Lower Living Standard Income Level (WIOA PL 15-19.1)- reviewed the policy discussion in the board packet – no action taken.
13. Policy Discussion/approval
 - a. Approved 5/17/18 – 215-Individual Training Account Policy
 - b. Approved 5/17/18 -220 Work experience for Adults and Dislocated Workers
 - c. Approved 5/17/18 -5-Avoiding Conflict of Interest during a Provision of Services (change to 6)
 Rob Radway motioned to accept the report and approval by the Executive committee on policies A. B. and C. above with updated C to policy #6, seconded by Ellen Rager motion carried.
14. Board Contracts-
 - a. Approved 5/17/18 Van wert and Mercer Sub grant second amendment
 - b. Approved 5/17/18 WOCAP Second Amendment
 - c. Approved 5/17/18 WIOA Local Gov. Agreement
 Judy Wells motioned to accept the report and approval by the Executive committee on contracts A. B. and C. seconded by Michelle Steinke motion carried.
15. Third quarter performance reports – Board reviewed the 3 quarter performance reports and noted success and opportunities for improvement.
16. Executive Session- Contracts -Board did not go into executive session.
17. Work Keys- Motion to allow the purchase of Work Keys and TAB if the state approved the utilization of Lapse funds for said use by Ellen Rager, Seconded by Ray Barber motion carried.
18. Other- Next Meeting- Full Board Thursday, October 18th, 2018 2:30pm

Motion to adjourn Carol Jones seconded by Judy Wells motion carried.

Next Meeting

Executive Committee	Thursday, August 16 th , 2018	2:30pm
Full Board	Thursday, October 18 th , 2018	2:30pm
Executive Board	Thursday, Dec. 13 th , 2018	2:30pm

*Additional meeting may be set base on Required Board Action and/or Strategic Planning requirements.