

Area 8 Workforce Development Board
Full Board Meeting
Minutes
4/19/2018 Thursday
2:30pm-4pm
Auglaize County Administrative Building-Assembly Hall

Attendance: Art Swain, Rob Radway, Ron Snider, Ray Barber, Carol Jones, Troy Suchland, Michelle Steinke, Greg Myers, Judy Wells, Jeremy Knisley, Carol Knapke, Terri Gerlach

Excused: Ellen Rager, Justin Blumhorst,

Not Present: Janice Grieshop, Bob Gillis, Jerry Mangen, Chris Carol

1. Board Member updates-Jeremy Knisely, and Carol Jones were approved as the Wagner-Peysor and WS-Lake Alternate respectively for board membership as approved by the State of Ohio, WS-Lake and Mercer county Commissioners.
2. Minutes 1/18/18, attached approved 2/22/18; minutes 2/22/18 attached needing approval. Motion to approve the aforementioned minutes by Rob Radway Seconded by Ron Snider motioned carried.
3. Area 8 2017-2021 plan
 - a. Review progress-
Board members reviewed the printed document for the Local Plan, to date we are working on the plan and have made progress on the plan. The update on the progress to date will be emailed out. No action required.
 - b. Board Discussion on Pathways (pages 93-98)
Board reviewed Apprenticeship initiatives across the state. The board reviewed material from Ft. Jennings schools their STEM pathways in 7/8th grade. And reviewed draft pathways plans in Manufacturing, Engineering and Health-Care as well as WBL concepts. Board promoted the idea of engaging youth earlier in the school system and in favorable support of career pathways for both students and family. They discussed the current engagement of the OMJ centers with the local schools and the positive impact that can have. And discussed local ideas to have a national letter of intent for students going directly to work. Also discussed the needed for housing in the region to support local growth. No action required at this time- however the board will look at adopting some pathways formally in the future.
4. Budget-Anita Kremer presented a one-page budget summary as of march 31, 2018. She reviewed expenditures and spend to date and asked about the perception of the presented budget format. Area 8 fiscal staff will meet April 24th to assess April, May, and June to assess funding status. Motion to accept the fiscal report by Troy Suchland seconded by Ron Snider motion carried.
5. Lapse Spend update
 - A. Discussion on utilize any unspent lapsed funds by June 30th, 2018 against April-June 2018 WIOA Center and Board expenditures. **Board reviewed lapse spend to date and a motion was made by Rob Radway to use any remaining Lapsed spend funds to apply to last quarter (April-June 2018) expenditures for WIOA (youth, adult and adult dislocated funding) and/or the Administrative budget prior to the utilization of second year funds as previously should there**

be unspent dollars needed to be used by June 30, 2018. Seconded by Carol Knapke. Motion Carried.

- a. Ohio Workforce Incentive- Anita Kremer informed the board of what this is and the Mercer County has utilized these funds and Chair Swain has sign off on the reimbursement/billing statement.
 - b. IWT update-Aug, Hardin (motion), Mercer, Van Wert
Hardin County WIOA staff has worked with Triumph Thermal Systems LLC on an IWT training program not to exceed \$54,695.00 of IWT dollars matched by the company for a total training budget of \$109,390.00 to be used by June 30, 2018 funding will come from Lapse spend funds and regular formula or program funds as needed. And to move up to \$14,000 to Hardin County from Auglaize County IWT Lapse funds. Motion to approve the aforementioned by Rob Radway seconded by Carol Knapke motion carried.
 - c. Approval to transfer up to \$14,000 of Auglaize Lapse funds to Hardin county for IWT-See B
6. Associate Site certification -update- All sites certified.
 7. Library engagement update
 - a. Purchase text for libraries, schools, Board and staff on Pathway Development and other pathway tools. Motion by Troy Suchland to purchase/print the book "Career Pathways Tool Kit" for high schools, libraries and board members as many as needed, seconded by Ron Snider motion carried.
 8. Jobs for the Future Conference - Career pathways exploration -Rob Radway-reviewed Rob Radways attendance in June, 2018.
 9. Cincinnati International Workforce Development Conference- Greg Myers, Karen Platfoot, VW Econ. Dev Staff, 1 pending – reviewed said attendance in June, 2018.
 10. CPI and Other training (Mental Health First Aid, Success Bound NWO, CCMEP Training and related travel costs) and -recommendation/spend. Motion by Rob Radway to pay for staff and partner staff in the WIOA MOU to attend the MHFA at board costs and train a staff person in CPI train the trainer via CPI and make available a one-day training on CPI for WIOA staff as well as to pay for WIOA staff attendees for Success Bound registration and travel costs, and CCMEP registration and travel costs. Seconded by Ray Barber. Motion approved
 11. Monitoring Programs – progress-collect client feedback report to the board, Robert Haas completed the monitoring and formal document is awaiting finalization.
 12. Branding update-In demand jobs week and social media -May 7-11th reviewed current happenings and OMJ website for promotion.
 13. Policy Discussion/approval
 - a. On-the-Job Training (OJT) Policy-Executive Committee approved 2/22/18
 - b. Waivers for Implementation of the Comprehensive Case Management and Employment Program-policy - Executive Committee approved 2/22/18
 - c. Procurement policy state updated needed 17.03- Executive Committee approved 2/22/18A-C were approved on the acceptance for the Board minutes above.
 - d. Pending Approval – 215-Individual Training Account Policy
 - e. Pending Approval-220 Work experience for Adults and Dislocated Workers
 - f. Pending Approval-5-Avoiding Conflict of Interest during a Provision of ServicesD-F reviewed and discussed no action taken.
 14. Board Designating Mercer County DJFS, as CCMEP/WIOA lead agency for Youth in Mercer County July 1, 2018-June 30th, 2019- Executive Committee approved 2/22/18 were approved on the acceptance for the Board minutes above.
 15. WOCAP- Services in Van Wert Discussion-Executive Director Fox- Request to withdraw from service delivery – Board has taken the request under advisement based on WOCAP's inability to meet the outcomes due to no fault of their own and potentially assign said services to VW-OMJ.
 16. MOU -state communication- and ASPIRE/ABLE review to be assigned- Heard from Jeremy Knisley on potential staffing changes at the OMJ centers that may cause and adjustment the MOU; he reported

formalization if said changes has not occurred as of this date. Review at the next meeting for any updates.
Motion by Rob Radway to approved the Director to complete said review seconded by Carol Knapke motion carried.

17. Update Wapakoneta Economic Development- Greg Myers- Greg gave a positive update on Wapakoneta Economic Development current work including PRATT Industries and Flex-ARM expansion.
18. Review -Governance Agreement- Reviewed the current governance agreement and the potential need to update it if the WOCAP changes occur. Commissioner Spencer felt positive that this could occur with out to much difficulty.
19. Board Membership sheet-updated for reference.
20. Data- by county- handouts on status of county clients and service being provided.
- 21. Board Insurance Approval \$1100.00 – Continuation motion by Greg Myer and seconded by Judy Wells motion carried.**

22. Other-Feb. jobs; Medical Marijuana Handout, NSSC press release, pre-apprentice, pathways

Motion to close the meeting by Ray Barber seconded by Judy Wells motion carried.

Next Meeting

Full Board 6/21/18 2:30-4:00pm Auglaize County Adm. Building

Executive Committee as called by the Board Chair. 5/17/18 2:30-4pm