

IN THE COMMON PLEAS COURT OF MERCER COUNTY, OHIO
DIVISION

_____ : Case No. _____

Plaintiff / First Petitioner : _____

vs. : **REQUEST FOR TRANSCRIPT**

_____ : **[CM 26]**

_____ : _____

Defendant / Second Petitioner : _____

I request that a transcript be prepared of the recorded hearing(s) before Judge/Magistrate
_____ heard on the following date(s):

Mark the appropriate selection below. If no Original Transcript has been created, you **MUST** choose the Original and One Certified Copy selection. If the Original Transcript has already been created, you may choose the Additional Paper Copy or Additional Electronic Copy selection.

MARK THE APPROPRIATE SELECTIONS:

_____ Original** & One Certified Copy
_____ Additional Paper Copy
_____ Additional Electronic Copy

**

☐ File the original with the Clerk of Court. ☐ The Court Reporter shall retain the original.

TRANSCRIPT PAGE RATES:

\$4.50 per page
\$0.05 per page
FREE

Signature

Printed Name

Phone Number

Email Address

Please return this form to the Official Court Reporter.

FOR INTERNAL USE ONLY:

	<u>Estimate</u>	<u>Actual</u>
Original Transcript: _____ Minutes @ _____ Pages @ \$4.50 =	\$ _____	\$ _____
Add'l Paper Copy: _____ Minutes @ _____ Pages @ \$0.05 =	\$ _____	\$ _____
Postage: \$ _____		

Estimate provided by: _____ on _____ (date).

A certified check or money order shall be made payable to Clerk of Court.
If a receipt is requested, please include a self-addressed, stamped envelope.