

WORKFORCE DEVELOPMENT BOARD  
Workforce Innovation and Opportunity Act Area 8

<b>Policy number</b>	1
<b>Subject</b>	<b>Conflict of Interest Policy</b>
<b>This policy obsoletes</b>	NA
<b>May apply for waiver</b>	NA
<b>Board approved</b>	1/19/2017
<b>Effective date</b>	7/1/2016
<b>Revisions approved</b>	NA

### **Conflict of Interest Policy**

Every member should avoid the impropriety of a conflict of interest.

Should a conflict of interest exist, a member may not:

1. Participate in discussion on a related matter or enter a vote on a related matter which is under consideration by the Board which would
  - (A) provide a direct financial benefit to such member or the immediate family of such member; or
  - (B) be involved in the procurement of products or services by such member or the entity the member represents.
2. Engage in any other activity determined to constitute a conflict of interest as specified in the local plan.
3. Use or attempt to use the appointment to this Board to secure benefits, privileges, exemption or advantages for the member, immediate family of a member, or an organization with which the member is associated.

In the event an appointed member of the Workforce Development Board WIOA Area 8 has a personal interest in a decision pending before the Board, the member must publically disclose the fact to the Board in an open meeting. If after such disclosure has been made, and it is not possible to exclude the member from consideration in the matter, all interested parties shall be advised of the conflict and the conflict shall be documented in the Board's minutes and the member shall continue to serve without exclusion.

In the event a member of this Board reasonably suspects another has failed to abide by the Conflict of Interest policy, that member shall prepare a written statement describing the incident,

