

IN THE COURT OF COMMON PLEAS  
MERCER COUNTY, OHIO

IN RE: \_\_\_\_\_ : CASE NO:  
: DRC ELECTRONIC PETITION NO:  
: PETITION FOR CERTIFICATE OF  
: QUALIFICATION FOR EMPLOYMENT  
RC 2953.25 [CM 30]

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The undersigned hereby petitions for a Certificate of Qualification for Employment with the Court of Common Pleas where the Petitioner resides. Petitioner claims to have suffered a collateral sanction that is related to employment or occupational licensing as a result of one or more convictions or pleas of guilty to an offense.

Pursuant to R.C. 2953.25(F), petitioner includes the following information:

1. Petitioner's name, date of birth, and social security number;
2. All aliases of the petitioner and all social security numbers associated with those aliases;
3. The petitioner's residence address, including the city, county, and state of residence and zip code;
4. The length of time that the petitioner has been a resident of this state, expressed in years and months of residence;
5. The name or type of each collateral sanction from which the petitioner is requesting a certificate of qualification for employment;

6. A summary of the petitioner's criminal history with respect to each offense that is a disqualification from employment or licensing in an occupation or profession, including the years of each conviction or plea of guilty for each of those offenses;
7. A summary of the petitioner's employment history, specifying the name of, and dates of employment with, each employer;
8. Verifiable references and endorsements;
9. The name of one or more immediate family members of the petitioner, or other persons with whom the petitioner has a close relationship, who support the individual's reentry plan;
10. A summary of the reason the petitioner believes the certificate of qualification for employment should be granted;
11. The date of release of the petitioner for any period of incarceration in a state or local correctional facility that was imposed for that offense and all periods of supervision imposed after release from the period of incarceration or, if the petitioner was not incarcerated for that offense, at any time after the expiration of one year from the date of the petitioner's final release from all other sanctions imposed for that offense. [RC 2953.25(B)(4)]
12. Any other information required by rule by the department of rehabilitation and correction.

If filing is made directly with the Court, Petitioner also asserts no time has been served on a term in a state correctional institution or in a department-funded program.

Respectfully Submitted,

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Signature

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Name

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Street

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City, State Zip

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Phone Number

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Fax Number (if any)

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Email