

**IN THE COURT OF COMMON PLEAS OF MERCER COUNTY, OHIO**  
\_\_\_\_\_ **DIVISION**

	:	Case No.
Plaintiff	:	
vs.	:	<b>NOTICE OF SCHEDULED MEDIATION</b>
	:	<b>[ CM 24 ]</b>
	:	
Defendant	:	

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The above-captioned case is scheduled for mediation on \_\_\_\_\_, at \_\_\_\_\_ . Please be sure to plan sufficient time for the mediation.

Please review your case file and verify that discovery has been or will be sufficiently completed to allow meaningful discussion at the mediation. Continuances are granted only under extraordinary circumstances and when a continuance will not negatively affect the case's litigation schedule.

If expert reports have been obtained, please forward those reports prior to the mediation.

If anyone in your party has a special need, please inform the mediator as soon as possible so that those needs may be accommodated.